
DPR10S2\1033

Integrating climate change resilience into protected area design and management

Climate change is impacting the BVI with more intensive storms and droughts, as seen by the 2017 hurricane season. This project will create BVI specific climate change modelling data on a web dashboard that will facilitate targeted NPTVI fieldwork, inform decision making at national levels, and raise public awareness.

We will build resilience into the BVI protected area network by identifying sites that provide ecosystem services to the community and contain biodiversity value in the face of a changing climate.

PRIMARY APPLICANT DETAILS

Title Mrs
Name Nancy
Surname Pascoe
Organisation National Parks Trust of the Virgin Islands

Website (Work) [REDACTED]

Tel (Work) [REDACTED]

Email (Work) [REDACTED]

Address [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Section 1 - Contact Details

PRIMARY APPLICANT DETAILS

Title Mrs
Name Nancy
Surname Pascoe
Organisation National Parks Trust of the Virgin Islands
Website (Work) [REDACTED]
Tel (Work) [REDACTED]
Email (Work) [REDACTED]
Address [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

GMS ORGANISATION

Type	Other
Name	National Parks Trust of the Virgin Islands
Phone (Work)	[REDACTED]
Email (Work)	[REDACTED]
Website (Work)	[REDACTED]
Address	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

Section 2 - Title, Dates & Budget Summary

Q3. Project title

Integrating climate change resilience into protected area design and management

What was your Stage 1 reference number? e.g. DPR10S1\1123

DPR10S1\1033

Q4. UKOT(s)

Which UK Overseas Territory(ies) will your project be working in?

British Virgin Islands (BVI)

* if you have indicated a territory group with an asterisk, please give detail on which territories you are working on here:

No Response

Q4b. In addition to the UKOTs you have indicated, will your project directly benefit any other Territories or country(ies)?

No

Q5. Project dates

Start date:

01 May 2022

End date:

31 March 2024

Duration (e.g. 2 years, 3 months):

1 year 11 months

Q6. Budget summary

Year:	2022/23	2023/24	2024/25	Total request
Darwin funding request (Apr - Mar)	£73,395.00	£101,800.00	£0.00	£ 175,195.00

Q6a. Do you have proposed matched funding arrangements?

Yes

What matched funding arrangements are proposed?

██████ provided in-kind by Environment Systems Satellite Data Services <https://data.envsys.co.uk/> for national Sentinel-based analytics.

██████ provided in-kind by NPTVI for vessel use for marine validation and access to offshore islands for terrestrial validation of satellite imagery. ██████ provided in-kind for the Marine Programme Coordinator's contribution as a GIS technician, ██████ provided in kind as additional time spent for the Terrestrial Warden field team to validate the remote sensing maps.

Q6b. Proposed matched funding as % of total project cost (total cost is the ██████ Darwin request plus other funding required to run the project).

Q6c. If you have a significant amount of unconfirmed matched funding, please clarify how you fund the project if you don't manage to secure this?

No Response

Section 3 - Project Summary and Conventions

Q7. Summary of Project

Please provide a brief summary of your project, its aims, and the key activities you plan to undertake. Please note that if you are successful, this wording may be used by Defra in communications.

Please write this summary for a non-technical audience.

Climate change is impacting the BVI with more intensive storms and droughts, as seen by the 2017 hurricane season. This project will create BVI specific climate change modelling data on a web dashboard that will facilitate targeted NPTVI fieldwork, inform decision making at national levels, and raise public awareness.

We will build resilience into the BVI protected area network by identifying sites that provide ecosystem services to the community and contain biodiversity value in the face of a changing climate.

Q8. Environmental Conventions, Treaties and Agreements

Please detail how your project will contribute to the aims of the agreement(s) your project is targeting. What key OT Government priorities and themes will it address and how? You should refer to Articles or Programmes of Work here. You should also consider local, territory specific agreements and action plans here.

Letters of support from UKOT Government partners/stakeholders should also make clear reference to the agreements/action plans your project is contributing towards.

Virgin Islands Climate Change Adaptation Policy 2012; Goal #1 - Natural Resources and Fisheries: Enhance the resilience and natural adaptive capacity of our natural resources, including terrestrial, coastal and marine ecosystems as well as the fishery resource base;

1st draft CBD Post 2020 Global Biodiversity Framework: 2030 Action Targets

Target 3 - Ensure that at least 30 per cent globally of land areas and of sea areas, especially areas of particular importance for biodiversity and its contributions to people, are conserved through effectively and equitably managed, ecologically representative and well-connected systems of protected areas and other effective area-based conservation measures, and integrated into the wider landscapes and seascapes.

Target 8. Minimize the impact of climate change on biodiversity, contribute to mitigation and adaptation through ecosystem-based approaches, contributing at least 10 GtCO₂e per year to global mitigation efforts, and ensure that all mitigation and adaptation efforts avoid negative impacts on biodiversity

Target 11. Maintain and enhance nature's contributions to regulation of air quality, quality and quantity of water, and protection from hazards and extreme events for all people.

Guiding Principles of the BVI Environment Charter, in particular Principle 7 'To safeguard and restore native species, habitats and landscape features, and control or eradicate invasive species.'

UN Sustainable Development Goal 13 - Climate Action, Goal 14 - Life Below Water, Goal 15 - Life on Land

Section 4 - Project Partners

Q9. Project Partners

Please list all the partners involved (including the Lead Partner) and explain their roles and responsibilities in the project. Describe the extent of their involvement at all stages, including project development.

This section should illustrate the capacity of partners to be involved in the project. Please provide Letters of Support for the lead partner and each partner or explain why this has not been included.

N.B: There is a file upload button at the bottom of this page for the upload of a cover letter and all letters of support.

Lead Partner name: National Parks Trust of the Virgin Islands (NPTVI)

Website address: www.bvinpt.org

Details (including roles and responsibilities and capacity to engage with the project):

NPTVI as lead partner will conduct overall project management and chair the steering committee, coordinate workshops, conduct field work, lead financial and project reporting, coordinate public relations and education, and provide GIS biodiversity data; share digital outputs with National GIS and wider Government.

Nancy Pascoe, as project leader has 23 years of project management and fieldwork experience at NPTVI working with international partners funded by the Darwin Initiative and other international grant agencies.

NPTVI key staff within the project are experienced GIS users and participated in DPLUS 081 which successfully increased NPTVI's capacity to use remote sensing data. NPTVI is also an active member of the Virgin Islands Government Climate Change committee and is very familiar with the goals set out in the Virgin Islands Climate Change Policy. (2012)

NPTVI is experienced with the methodology behind site selection as part of a Protected Area System Planning process as seen in the following publication:

Gardner, Lloyd, Smith Abbott, Joseph and Woodfield-Pascoe, Nancy. (2008) 'British Virgin Islands Protected Areas System Plan 2007-2017'.

Have you included a Letter of Support from this organisation?

Yes

Have you provided a cover letter to address your Stage 1 feedback?

Yes

Do you have partners involved in the Project?

Yes

1. Partner Name:

Environment Systems Ltd. (ESL)

Website address:

<https://www.envsys.co.uk/>

Details (including roles and responsibilities and capacity to engage with the project):

ESL are responsible for data management, Earth observation (EO), modelling, monitoring systems, dashboard, training and support.
In addition to extensive terrestrial expertise, ESL has used satellite imagery to model shallow water bathymetry and benthic habitats, providing EO data for sixteen marine projects (six DPLUS projects), plus climate change modelling across the Caribbean.

ESL has expert staff to meet the requirements of this project, including:

Dr Katie Medcalf - Environment Director: Expert environmental scientist with a strong background in climate scenario modelling, biodiversity mapping, ecosystem services and remote sensing. Katie has extensive experience in delivering environmental projects and training in BVI and other UKOTs. Katie will provide expert advice on environmental tasks and deliver the training.

Samuel Pike - Remote Sensing Consultant, expertise in the techniques to be used for both the terrestrial and shallow water marine environment. He has worked on UKOT related projects involving BVI and the Turks and Caicos Islands. Samuel will lead the mapping and modelling work.

Sebastian Clarke - Lead Developer with strong system architecture and a proven track record of designing and deploying bespoke, robust, full-stack systems from the ground up. Sebastian leads the ESL software team, with responsibility for the dashboard design and implementation.

Have you included a Letter of Support from this organisation?

Yes

2. Partner Name:

Wavehill

Website address:

www.wavehill.com

Details (including roles and responsibilities and capacity to engage with the project):

Wavehill is a well-established social and economic research company operating in the UK for 30 years. Mr. Endaf Griffiths is a Director at Wavehill and he will work with all of the project partners to ensure that monitoring and evaluation is an integral part of the project from start to finish. This will be an ongoing evaluation where Wavehill works alongside the delivery of the project enabling feedback as the evaluation progresses.

Wavehill has an ongoing, tried and tested relationship with ESL and NPTVI, having acted as the evaluation partner on several projects, including a previous (DPLUS 081) and an ongoing Darwin Plus funded project.(DPLUS 129)

Wavehill will provide an independent perspective on the monitoring and evaluation of the project, and be able to assess how the project is managed and delivered without any risk of bias.

Have you included a Letter of Support from this organisation?

Yes

3. Partner *No Response*

Name:

Website *No Response*

address:

Details *No Response*

(including roles and responsibilities and capacity to engage with the project):

Have you included a Letter of Support from this organisation?

Yes

No

4. Partner *No Response*

Name:

Website *No Response*

address:

Details *No Response*

(including roles and responsibilities and capacity to engage with the project):

Have you included a Letter of Support from this organisation?

Yes

No

5. Partner *No Response*

Name:

Website *No Response*

address:

Details *No Response*
(including roles and responsibilities and capacity to engage with the project):

Have you included a Letter of Support from this organisation? Yes No

6. Partner Name: *No Response*

Website address: *No Response*


Details *No Response*
(including roles and responsibilities and capacity to engage with the project):

Have you included a Letter of Support from this organisation? Yes No


If you require more space to enter details regarding Partners involved in the Project, please use the text field below.


No Response

Please provide a cover letter responding to feedback received at Stage 1 if applicable and a combined PDF of all Letters of Support.


 [Letters of Support_BVI](#)


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 [Darwin Plus Cover Letter_NPTVI](#)

 09/01/2022

 17:35:52

 pdf 641.51 KB

Section 5 - Project Staff

Q10. Project Staff

Please identify the key staff on this project, their role and what % of their time they will be working on the project. Further information on who should be classified as key project staff can be found in the guidance.

Please provide 1 page CVs for these staff, or a 1 page job description or Terms of Reference for roles yet to be filled. These should match the names and roles in the budget spreadsheet. If your team is larger than 12 people please review if they are key project staff, or whether you can merge roles (e.g. 'admin and finance support') below, but provide a full table based on this template in the PDF of CVs you provide.

Name (First name, Surname)	Role	Organisation	% time on project	1 page CV or job description attached?
Nancy Pascoe	Project Leader	NPTVI	15	Checked
Dr. Cassander Titley O'Neal	Chair Steering Committee/Financial oversight	NPTVI	5	Checked
Finfun Peters	GIS technician, marine validation, vessel captain	NPTVI	10	Checked
Terrestrial Warden field team	Terrestrial field work for validation	NPTVI	5	Checked





Do you require more fields?

Yes

Name (First name, Surname)	Role	Organisation	% time on project	1 page CV or job description attached?
Dr. Katie Medcalf	Environment Director	ESL	16	Checked
Samuel Pike	Remote Sensing Consultant	ESL	29	Checked
Dr. Jamie Williams	Principal Consultant	ESL	5	Checked
Elsa-Kristin Naumann	Environmental Data Consultant	ESL	9	Checked
Stevan Howe	GIS and Remote Sensing Analyst	ESL	11	Checked
Sebastian Clarke	Lead Developer	ESL	5	Checked
Dr Suzana Barreto	Developer	ESL	8	Checked
Endaf Griffiths	Monitoring & Evaluation	Wavehill	2	Checked

Please provide 1 page CVs (or job description if yet to be recruited) for the Project staff listed above as a combined PDF.

Ensure the file is named clearly, consistent with the named individual and role above.

 [CVs BVI \(1\)](#)
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 pdf 2.47 MB

Have you attached all Project staff CVs?

Yes

Section 6 - Background & Methodology

Q11. Problems the project is trying to address

Please describe the problem your project is trying to address in terms of environment and climate issues in the UKOTs.

For example, what are the specific threats to the environment that the project will attempt to address? Why are they relevant, for whom? How did you identify these problems? How will your proposed project help?

Please cite the evidence you are using to support your assessment of the problem (references can be listed in your additional attached PDF document which can be uploaded at the bottom of the page).

The 2021 IPCC report confirmed that climate change is causing stronger storms, drought, warming sea temperatures. Species and habitats in the BVI are already under threat from development pressure, invasive species, deforestation and natural disasters. NPTVI has had reduced funding for monitoring fieldwork due to the impacts of natural disasters and the COVID pandemic that stopped tourism for nine months. Consequently habitat changes and threats to biodiversity within parks have occurred undetected.

National parks play a key role in the BVI tourism 'product', there are economic implications for the tourism industry if parks are closed due to illegal activities or habitat loss. BVI residents are increasingly using national parks for recreation, and deforestation reduces public green spaces. Parks provide ecosystem services to the community such as hillside stabilisation, reducing erosion and coastal sedimentation. Healthy coral reefs and seagrass provide incomes for fishermen and tourism. Mangroves prevent coastal erosion and flood risk.

NPTVI has researched BVI's flora and birdlife for over 20 years and managed parks since 1961, so there is historical evidence of threats to parks and gaps in the Protected Areas System Plan.

NPTVI's participation in the VI Government Climate Change Committee identified key activities that are nationally important for future environmental conservation and monitoring.

Existing biodiversity data will be incorporated into BVI specific climate change models resulting in the identification of key sites to protect to increase the BVI's resilience to future climate change.

Monitoring in 21 parks using remote sensing will be more efficient and cost effective, leading to targeted fieldwork.

Web based dashboard of climate change impacts will be a living resource that decision makers and residents can use for better land management.

The project will help the community to better understand the role protected areas play in island ecosystems.

Q12. Methodology

Describe the methods and approach you will use to achieve your intended Outcome and contribute towards your Impact. Provide information on:

- How you have analysed historical and existing initiatives and are building on or taking work already done into account in project design. Please cite evidence where appropriate.
- The rationale for carrying out this work and a justification of your proposed methodology.
- How you will undertake the work (materials and methods).

- How you will manage the work (role and responsibilities, project management tools etc.)

(This may be a repeat from Stage 1 but you may update or refine as necessary)

NPTVI and ESL partnered on DPLUS081, successfully increasing NPTVI's capacity to use remote sensing data. This project will further develop those skills and mainstream them into recurrent work via the web dashboard and targeted field monitoring.

The data from three existing DPLUS projects will be integrated into the web dashboard. Under DPLUS084, NPTVI is gaining a better understanding of the status of BVI's forests and the globally threatened plant and animal species and ecosystem services they support. Within DPLUS118 the Jost Van Dykes Preservation Society is identifying threatened amphibian distribution, habitat associations and threat assessments. DPLUS085 is utilising the IUCN Red List of Ecosystems methodology to identify critical mangrove areas. NPTVI is involved in all three of these projects and will ensure that their outputs are included in this project's analysis.

The Department of Disaster Management, in partnership with NPTVI, is submitting a DPLUS proposal to conduct soil surveys in the BVI. If successful, this project will use the outputs to underpin the key factors that influence ecosystem service, soil carbon, and habitat resilience.

This project will inform the next iteration of the BVI Protected Areas System Plan, which NPTVI authors, and it will provide data to update the VI Government Natural Capital Ecosystem Accounts (DPLUS108), as the quality of environmental assets will be monitored, particularly carbon sequestration and coastal defense within protected areas.

GIS data & knowledge gathering - NPTVI will share with ESL existing key factor GIS data, such as species records, land cover, land use, and soil where available. ESL will gather the latest research and knowledge, from local experts and the international scientific community, on how these key factors and climate variables interact. The project steering committee has confirmed representation from Royal Botanic Gardens Kew, the Marine Conservation Society and the U.S. based organization, The Nature Conservancy

GIS modelling – ESL will develop models of ecosystem services and habitat/species networks, and examine their resilience to climatic factors such as drought. This will identify those areas that are most vulnerable to the effects of climate change, but also those that provide the most mitigation. These areas will be included into the 2025 Protected Areas System Plan.

Future scenarios - NPTVI and ESL will model future scenarios of what the environment could look like under different development expansions, such as “as is” (normal growth), “degraded” (increased growth) and “protected” (restricted and controlled growth). These will be combined with the climatic data to identify the scale of impact that potential development decisions may have.

Training - ESL will train NPTVI and National GIS personnel in remote sensing for climate indicators, integrating GIS and field monitoring protocols and maintaining the monitoring dashboard. This will build on capacity created in DPLUS081.

Consultation - NPTVI and ESL will consult remotely and in-person with international and national biodiversity experts to gain feedback on likely habitat and species response to climate change to inform modelling.


Environment monitoring indicators – ESL will develop specific monitoring indices for habitat condition, aligned with the priorities of NPTVI using frequent captures of remote sensing data. This will include erosion, forest cover, beach change and sedimentation.

Fieldwork - NPTVI will ground truth remote sensing indicator data produced by ESL and report back on accuracy to refine the process. Jointly, fieldwork protocols will be developed.


Dashboard creation - ESL will create a web-based climate change monitoring dashboard using an existing template from a similar project.

Education/information sharing - NPTVI will develop two animated cartoons to raise awareness of climate change impacts on biodiversity and habitats, and how protected areas can help. Students and residents will be engaged at the annual VI Government GIS Day event and a symposium will be held to showcase the climate change monitoring dashboard.


If necessary, please provide supporting documentation e.g. maps, diagrams, and references etc., as a PDF using the File Upload below.


 [Process diagram](#)


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 pdf 381.14 KB

 [Rainfall map](#)


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 [BVI biodiversity map](#)

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Section 7 - Stakeholders and Beneficiaries

Q13. Project Stakeholders

Who are the stakeholders for this project and how have they been consulted (include local or host government support/engagement where relevant)? Briefly describe what support they will provide and how the project will engage with them.

The stakeholders are members of the BVI Government National GIS committee including NPTVI, DDM, TCP, the Ministry of Natural Resources, Labour and Immigration (MNRLI), and the Survey Department. The BVI Government Climate Change Committee is led by an officer at MNRLI and NPTVI is also a member of the committee. This relationship is critical to ensure that the project supports the BVI Climate Change Adaptation Policy.

NPTVI, as the local lead partner has a long standing relationship with these departments and has widely consulted with the relevant heads of Department and technical officers as part of project planning to gain input into how they can use the dashboard to better inform their work and ensure that BVI datasets will be available for the analysis.

All of these stakeholders will be directly involved in the design of the dashboard and training (activity #3.2 of the logframe) on how to use the climate change web based dashboard to ensure that this becomes a practical resource that will be integrated into national planning.

Q14. Institutional Capacity

Describe the Lead Partner's capacity (and that of partner organisations where relevant) to deliver the project.

NPTVI was established in 1961 as a statutory body under the Ministry of Natural Resources, Labour and Immigration (MNRLI) that operates under the National Parks Act 2006. NPTVI has the legal mandate to manage 21 national parks located on ten islands and it is also required to identify proposed protected areas to ensure long term conservation of biodiversity within the BVI.

NPTVI has worked in collaboration with local and international agencies to successfully deliver nine Darwin or DPLUS projects since 1998, serving as the lead partner on three of these projects. NPTVI has the institutional and technical capacity to fully engage with the project as the Deputy Director for Science has been involved in all nine projects and is very familiar with the DPLUS funding process. NPTVI has a Financial Comptroller and a dedicated accounts team who will be responsible for financial management, in collaboration with the Director and Project Leader.

ESL are trusted providers of environmental and agricultural evidence and insight to governments and industry across the world. They have extensive experience of holding key roles in major environmental projects and have worked with stakeholders in the BVI and other Caribbean UK Overseas Territories. This means that ESL have a clear perspective of the environment they will be working in, they already know the local stakeholders and have visited the BVI on multiple occasions for past DPLUS funded projects. This familiarity will enable this project to begin immediately as the background has already been established.

Q15. Project beneficiaries

Who will your project benefit? You should consider the direct benefits as a result of your project as well as the broader indirect benefits which may come about as a result of your project achieving its Outputs and Outcome. The measurement of any benefits should be included in your project logframe.

BVI residents are key beneficiaries, as BVI specific climate change data does not exist at present. This will provide valuable information to technical officers and Government decision makers to facilitate strategic planning in order to safeguard human life, implement disaster risk reduction and conserve natural capital for the ecosystem services being provided. The Town and Country Planning (TCP) Department and the Department of Disaster Management (DDM) already require a Hazard and Vulnerability Assessment (HVA) for proposed developments in high risk areas and this project will generate valuable data that can be fed into this process, which ultimately protects residents.

Identifying new areas for inclusion in the protected area system benefits the entire community as, once designated, these marine and terrestrial areas will be conserved in perpetuity for BVI Islanders.

NPTVI will directly benefit as the monitoring outputs from the web dashboard will inform more strategic fieldwork, which is more cost effective for NPTVI. The acquisition of remote sensing data will create another layer of monitoring in protected areas that can be done at a desktop computer, allowing more frequent assessments at remote locations that may be inaccessible due to weather, or inability to conduct fieldwork as experienced during the COVID pandemic.

Section 8 - Gender and Change Expected

Q16. Gender (optional)

How is your project working to reduce inequality between persons of different gender? At the very least, you should be able to provide reassurance that your proposed work is not increasing inequality. Have you analysed the context in which you are working to see how gender and other aspects of social inclusion might interact with the work you are proposing?

A participatory and inclusive gender approach will be at the core of project engagement.

NPTVI will use a combination of group meetings and individual discussions with stakeholders to ensure that every stakeholder's voice is heard and their feedback documented as part of the dashboard and protected area design.

The stakeholders that will be engaged in training are an equal mix of men and women of varying nationalities and ages, who represent their Government Departments on the National GIS (NGIS) committee, of which NPTVI is also a long standing member. The individuals are very familiar with each other as the NGIS holds monthly meetings that are a very open, inclusive and respectful forum.

Within NPTVI, the senior management is all women, led by a female Director and two female Deputy Directors. This sets the tone for female inclusivity through all aspects of the project design, implementation and stakeholder consultation.

Q17. Change expected

Detail the expected changed this work will deliver. You should identify what will change and who will benefit a) in short-term (i.e. during the life of the project) and b) in the long-term (after the project has ended). Please describe the changes for the environment and, where relevant, for people in the OTs, and how they are linked.

SHORT TERM

There is no existing BVI specific climate change data at present, so the greatest change will be the provision of real time, ongoing climate related data. This will include immediate impacts from eg. disaster events, such as beach erosion, forest loss and sedimentation in bays, or it may highlight trends from drier conditions and the impacts on forest health.

Biodiversity data has been collected by NPTVI and partners for over 20 years, this project will analyse this information in the context of a changing climate in relation to species distribution and habitat condition. Critical areas to protect due to their ecosystem services will be identified and recommended for inclusion in the System Plan of Protected Areas. NPTVI will

develop a fieldwork schedule for species and habitat monitoring that is less driven by projects and is increasingly based upon alerts generated from the web dashboard. Local capacity to use remote sensing data will be further built upon, following the successful training received by NPTVI and key National GIS members in DPLUS081.

LONG TERM

An expanded network of protected areas will be designated that increases the BVI's resilience to natural disasters and the future impacts of climate change. Development planning that is guided by science and integrates local data into decision making. Greater public awareness/support for environmental conservation as benefits of ecosystem services recognised in national accounting and greater support for protected areas in the role they are playing to mitigate future climate change impacts that could affect communities.

Q18. Pathway to change

Detail the expected changes this work will deliver. You should identify what will change and who will benefit a) in the short-term (i.e. during the life of the project) and b) in the long-term (after the project has ended). Please describe the changes for the environment and, where relevant, for people in the OTs, and how they are linked.

NPTVI has conducted biodiversity research on land and sea for over twenty years and accumulated large amounts of digital data to inform management actions. This project collates this data and analyses it through a climate change lens to better inform site selection and decision making to create resilience within the system of protected areas in order to protect the most threatened species and habitats.

Sharing information to stakeholders via the dashboard will lead to development planning and protected area planning that is informed by scientific data on evolving climate change impacts in real time. This will be integrated into the BVI Government National GIS so that climate change alerts and updated predictions can be widely utilised across Government to facilitate adaptation.

The topic of climate change is complex and this project will raise awareness amongst the local community on the forecasted impacts to the BVI and how all sectors of society will be affected. Climate change anxiety is an increasing issue amongst young people globally and this project will identify critical areas to protect in order to reduce future climate change related impacts to the BVI, thereby presenting hope and potential resilience in the face of uncertainty.

Q19. Exit strategy

State how the project will reach a stable and sustainable end point, and explain how the outcomes will be sustained, either through a continuation of activities, funding and support from other sources or because the activities will be mainstreamed in to "business as usual". Where individuals receive advanced training, for example, what will happen should that individual leave?

Capability and capacity building lie at the heart of this proposal. Through workshops, active involvement and ongoing feedback, knowledge will be shared with NPTVI and key Government officers. The creation of an open source digital infrastructure for continued monitoring of climate change will enable decision makers in the BVI to identify and address the effects of climate change in the context of ecosystem services and biodiversity monitoring beyond the end of the project, aligning closely with the BVI Climate Change Adaptation Policy.

Training materials and operating guidelines will be produced, to facilitate ongoing activities after this project. ESL have a strong track record of delivering sustainability beyond the lifetime of projects, as NPTVI experienced following DPLUS081.

New protected areas identified in this project will be included in the 2025 Protected Areas System Plan as the scientific evidence and stakeholder input that is required will be completed. A streamlined biodiversity monitoring schedule will be a practical output of this project that will inform NPTVI recurrent activities.

NPTVI will have resources created by this project to share information with the public using social media and educational materials on the ecosystem services that existing and proposed protected areas play in climate change mitigation.

Q20. Ethics

Outline your approach to meeting Darwin's key principles for ethics as outlined in the guidance note. Additionally, are there any human rights and/or international humanitarian law risks in relation to your project? If there are, have you carried out an assessment of the impact of those risks, and of measures that may be taken in order to mitigate them?

NPTVI has written and received prior consent from the relevant Government authority to utilise LIDAR data that has restricted access permissions. There will be a MOU between NPTVI, ESL and the Survey Department to ensure that the data is only used for this project.

Local knowledge of endangered species nesting locations and plant locations that will be shared as part of the modelling for new protected areas will be treated as sensitive datasets and not shared publicly.

NPTVI as the locally based partner will provide strong leadership and ensure that input from local agencies and departments are integrated into the process of creating the web based dashboard and selection of potential protected areas, taking into account the realities of land ownership and BVI priorities. The needs of the BVI and its technical officers will be foremost in all discussions and NPTVI's long history and expertise in protected area design will guide project implementation.

The project outputs including the web based dashboard, the climate change awareness cartoon and protected area design will be freely available to the public via the internet, thereby ensuring open access.

Section 9 - Budget, Risk Management & Funding

Q21. Budget





Please complete the appropriate Excel spreadsheet, which provides the Budget for this application. Some of the questions earlier and below refer to the information in this spreadsheet. Note that there are different budget templates for grant requests under £100,000 and over £100,000.

- [Budget form for projects under £100,000](#)
- [Budget form for projects over £100,000](#)

Please refer to the [Finance Guidance](#) for more information.

Please ensure you include any co-financing figures in the Budget spreadsheet to clarify the full budget required to deliver this project.

NB: Please state all costs by financial year (1 April to 31 March) and in GBP. Darwin Plus cannot agree any increase in grants once awarded.

 [Budget-over-£100K-NPTVI ESL final](#)
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Q22. Financial Risk Management

This question considers the financial risks to the project. Explain how you have considered the risks and threats that may be relevant to the successful financial delivery of this project. This includes risks such as fraud, bribery or corruption, but may also include the risk of fluctuating foreign exchange, delays in procurement or recruitment and internal financial processes such as storage of financial data.

NPTVI has reviewed the sterling to US dollar exchange rate for the last two years, and it revealed that even since the Round

1 submission the exchange rates have changed causing the budget to increase. COVID has impacted exchange rates and will likely continue to do so. For this Round 2 submission NPTVI re-quantified the costs using the current exchange rate and allowed for potential increase based upon forecasting.

NPTVI has a sterling bank account in the BVI which will allow the project funds that are allocated to the UK partners ESL and Wavehill to remain in sterling. This will ensure there is no loss in funds when they are sent their budget allocation.

As a statutory body under within the BVI Government NPTVI is required to follow the financial protocols stated in the NPTVI Act 2006 and the NPTVI Regulations 2008. The NPTVI Board provide oversight and adherence to these legal requirements.

The project steering committee will discuss any budgetary implications and jointly determine the course of action.

Q23. Funding

Q23a. Is this a new initiative or a development of existing work (funded through any source)?

New initiative

Please provide details:

The creation of a web based dashboard for climate change modelling is a new initiative for the BVI.

The use of climate change data to inform protected area selection is a very new concept globally that the BVI can promote as a case study. This will focus on an analysis of ecosystem services and biodiversity resilience in order to identify key areas to include in the BVI's System Plan of Protected Areas.

This project builds upon past remote sensing training conducted in DPLUS 081 and would not be possible without the BVI partners' prior knowledge, as this project represents advanced training.

The use of animated cartoons to deliver biodiversity messaging to the BVI public is a proven methodology that utilizes social media to attract young people. Lessons learnt from previous projects will ensure this project provides value for money.

This project will inform the development of the 2025 BVI Protected Areas System Plan. NPTVI has worked alongside the Royal Botanic Gardens Kew in the current plan revision which is utilizing 20 years of plant data that informed the BVI's Tropical Important Plant Areas network.

Q23b. Are you aware of any other individuals/organisations/projects carrying out or applying for funding for similar work?

No

Section 10 - Finance

Q24. Financial Controls

Please demonstrate your capacity to manage the level of funds you are requesting. Who is responsible for managing the funds? What experience do they have? What arrangements are in place for auditing expenditure?

NPTVI has a fiscal management policy that is implemented by the Financial Controller and Director. This includes financial management best practices, inclusive of a strict purchasing process that must be approved by the Director. This will ensure that project funds are spent on their specified budget line within the allocated timeframe.

The NPTVI Deputy Director for Science Nancy Pascoe is the project manager who will be responsible for the day to day management of project funds, in collaboration with the Financial Controller and the Director, in keeping with the internal protocols. Ms. Pascoe has twenty-three years of project management, budgeting, reporting and fieldwork experience at NPTVI working with international partners funded by the Darwin Initiative and other international grant agencies.

NPTVI has utilised the audit services of a BVI based firm BDO to audit projects and will do so again. They have been consulted and an estimate received.

Q25. Balance of budget spend

Defra are keen to see as much Darwin Plus funding as possible directly benefiting OT communities and economies. While it is appreciated that this is not always possible every effort should be made for funds to remain in territory.

Explain the thinking behind your budget in terms of where Darwin Plus funds will be spent. What benefits will the Territory/ies see from your budget? What level of the award do you expect will be spent locally? Please explain the decisions behind any Darwin Plus funding that will not be spent locally and how those costs are important for the project.

The majority of the project funding will be spent on the design of the web based dashboard, the creation of ecosystem resilience maps, the creation of ecosystem service models, and scenario models by ESL. The majority of NPTVI's expenses will be fieldwork by a team of six NPTVI marine and terrestrial wardens on six islands in order to groundtruth and verify the models being produced. This is in addition to the locally based training workshops that ESL will run in-country and the education and awareness raising activities

Whilst there is a greater proportion going to the UK partner ESL, they are creating a resource that will be dedicated to the BVI, hosted in the BVI and utilised by NPTVI and other BVI Government officers and accessible to the general public.

The skills that ESL bring to the project are not available in the BVI as the only local expertise for analysis of satellite imagery using GIS that exists in country is the capacity that has been built within NPTVI and MNRLI during DPLUS 081, which will enable local use of the of the end product, but is not sufficient to build a climate change dashboard.

Q26. Capital Items

If you plan to purchase capital items with Darwin Plus funding, please indicate what you anticipate will happen to the items following project end. If you are requesting more than 10% capital costs, please provide your justification here.

Items to be purchased include a laptop for NPTVI satellite mapping and a hard drive storage device, in addition to climate data loggers to be deployed in the field to collect on the ground weather information and a data collecting Trimble GPS that links to the NPTVI GIS system will be purchased. All of these items will belong to NPTVI and be used beyond the project.

Q27. Value for Money

Please describe why you consider your application to be good value for money including justification of why the measures you will adopt will secure value for money.

This project provides excellent value for money for the following reasons:

- The project has been developed from a clear need defined by NPTVI;
- The project team developed the proposal together which ensures that all roles are clear and activities are well understood;
- It will build on the success of remote sensing work and local skills developed from DPLUS081;
- The project will collate and utilise existing biodiversity data that has been collected during multiple DPLUS funded projects over the last 20 years, including the current DPLUS 084 project that is collecting data on forest resilience;
- The project team will utilise an appropriate mix of staff seniority across all activities to ensure the most efficient delivery and therefore best value for money;
- The project will make use of relevant technology for communications to avoid excessive international travel and take into account the uncertainty of COVID related disruptions;
- The proposed travel by ESL to the BVI is specifically aimed at capacity building for NPTVI and a larger group from the BVI National GIS committee, providing greater long term value for money;
- Capacity building is embedded in the project from the outset to ensure long term impacts are realised beyond the end of the project;
- The project team have partnered before, ensuring that the work can start quickly and proceed efficiently, building on existing working relationships and understanding of data and technology to be used on the project.

Q28. Outputs of the project and Open Access

All outputs from Darwin Plus projects should be made available on-line and free to users whenever possible. Please outline how you will achieve this and detail any specific costs you are seeking from Darwin Plus to fund this.

All maps created during this project will be shared with the BVI National GIS committee and the Ministry of Natural Resources, Labour and Immigration for future climate change adaptation measures.

The web based platform will be publicly available on the BVI Government mapping portal:
www.bvimapping.gov.vg

The project team is committed to making all project outputs available on-line and under an open licence for others to use and build upon. NPTVI and ESL actively support the underpinning principles of best practice for data collection management and analysis; adoption and use of common data and metadata standards (ISO19139), promotion of 'collect once use many times'.

All data outputs for the project will be published under open licence (subject to Data Protection Act, or legacy licencing outside of project control). Where appropriate, data layers will be added to global data centres such as GBIF, thereby increasing the visibility of the data.

Within the BVI, data accessibility will be provided through the BVI Government National GIS system.

Section 11 - Safeguarding

Q29. Safeguarding

Projects funded through Darwin Plus must fully protect vulnerable people all of the time, wherever they work. In order to provide assurance of this, projects are required to have appropriate safeguarding policies in place. Please confirm the lead organisation has the following policies in place and that these are available on request:

Please upload the lead partner's Safeguarding Policy as a PDF on the certification page.

We have a safeguarding policy, which includes a statement of our commitment to safeguarding and a zero tolerance statement on bullying, harassment and sexual exploitation and abuse	Checked
We have attached a copy of our safeguarding policy to this application	Checked
We keep a detailed register of safeguarding issues raised and how they were dealt with	Checked
We have clear investigation and disciplinary procedures to use when allegations and complaints are made, and have clear processes in place for when a disclosure is made	Checked
We share our safeguarding policy with downstream partners	Checked
We have a whistle-blowing policy which protects whistle-blowers from reprisals and includes clear processes for dealing with concerns raised	Checked
We have a Code of Conduct in place for staff and volunteers that sets out clear expectations of behaviors - inside and outside of the work place - and make clear what will happen in the event of non-compliance or breach of these standards	Checked

Please outline how you will implement your policies in practice and ensure that downstream partners apply the same standards as the lead organisation.

NPTVI does not have a safeguarding policy at present as this is new topic of discussion in the BVI and it will require NPTVI Board input and approval. Therefore during this project NPTVI will use ESL's safeguarding policy as the primary document.

Safeguarding children and vulnerable adults is a priority for NPTVI, ESL and all partners in this project. We have assessed the risk of safeguarding issues in the project.

The risk is highest for work on-island, where there will be contact with the public and other stakeholders. There is a low risk of safeguarding issues in the work carried out remotely in UK office bases.

As project leaders we will ensure that the project partners and all staff are made aware of the need for safeguarding and are requested to help promote the welfare of children and vulnerable adults, and report any safeguarding concerns to the project manager and other relevant persons.

Section 12 - Logical Framework





Q30. Logical Framework

Darwin Plus projects will be required to monitor (and report against) their progress towards their expected Outputs and Outcome. This section sets out the expected Outputs and Outcome of your project, how you expect to measure progress against these and how we can verify this.

- [Stage 2 Logframe Template](#)

Please complete your full logframe in the separate Word template and upload as a PDF using the file upload below – **please do not edit the template structure other than adding additional Outputs if needed as a logframe submitted in a different format may make your application ineligible**. Copy your Impact, Outcome and Output statements and your activities below - these should be the same as in your uploaded logframe.

Please upload your logframe as a PDF document.

-  [R10 DPlus St2 Logical Framework BVI Final](#)
-  09/01/2022
-  18:00:27
-  pdf 681.2 KB

Impact:

Protected areas in the BVI are providing more resilience to climate change and are better supported by residents, and ongoing monitoring is supporting new areas being designated

Outcome:

Evidence on climate change resilience to protect biodiversity and habitats, informs the 2025 Protected Areas System Plan; a monitoring system is created and residents better understand the Parks ecosystem services.

Project Outputs

Output 1:

Biodiversity rich and resilient areas are identified by modelling the likely impacts of climate change. Scenarios showing what might happen to protected areas and the services they provide are created.

Output 2:

A web-based platform to both inform, showcase and monitor critical areas is built. It is validated by fieldwork, and the results used to inform the conservation plans for Prickly Pear and Sandy Cay National Parks

Output 3:

Scientific knowledge, understanding, findings, and techniques, are effectively transferred from key experts to their target audience (project staff, government, conservation groups, and local residents)

Output 4:

No Response

Output 5:

No Response

Do you require more Output fields?

It is advised to have less than 6 Outputs since this level of detail can be provided at the Activity level.

No

Activities

Each activity is numbered according to the Output that it will contribute towards, for example 1.1, 1.2 and 1.3 are contributing to Output 1.

1.0 Data and Environmental model creation Biodiversity rich and resilient areas are identified by modelling the likely impacts of climate change. Scenarios showing what might happen to protected areas and the services they provide are created.

1.1a. Obtain open-source climate change data, eg. RTP85 database, available for the BVI and process the data into meaningful sets, such as hurricane season, temperature, wind speeds etc. that will describe important criteria for BVI climate resilience.

1.1b. For all National Park locations a set of 5 ecosystem service factors, eg. coastal protection, soil erosion protection, biodiversity, rainfall capture and carbon will be agreed. These will then form the basis of the individual ecosystem services and multi-criteria analysis.

1.1c. Collate existing key factor data held in the BVI National GIS and pre-process this for the climate and ecosystem service modelling, including land- and sea-form (e.g., slope aspect, concavity etc), habitats, hydrological data, soil, geology, management information (e.g., National Park boundaries)

1.2.a. Design scientific rule-base for ecosystem services and biodiversity resilience models, including habitat and key species' networks and information on patch dynamics; run the model.

1.2b Assess the outputs of the model against the field validation (see 2.4a), through an online project workshop with the project team and key local partners, then iterate until the models reflects the situation on the ground.

1.3a Build climate scenarios for "as is", "degraded", and "protected" environmental and climate scenarios, based on national physical development projects, and local knowledge.

1.3b Model the impacts of realising the three scenarios, using two time periods of predicted climate data (e.g., 2040 and 2080), compared to the baseline.

1.4a Using the climate scenarios and ecosystem service maps run risk modelling to show areas most vulnerable to climate change.

1.4b Undertake opportunity modelling to show potential new protected areas, as a mitigation measure against climate change.

1.4c Integrate risk and opportunity layers into the web-based monitoring platform, with mechanisms for post-project updates.

Output 2:

2.0 Creation of the web-based monitoring portal. A web-based platform to both inform, showcase and monitor critical areas is built. It is validated by fieldwork, and the results used to inform the conservation plans for Prickly Pear and Sandy Cay National Parks

2.1a. The project team to create a mock-up of the web-based monitoring platform using PowerPoint slides with notes for the ESL developers.

2.1b. Conduct research with the BVI National GIS committee using the PowerPoint slides to agree on key user functionality of the proposed model for future policy and monitoring.

2.1c. Build the beta version, test it and make any necessary iterations.

2.2a. Project team to decide key factors of terrestrial and marine environment for habitat condition, visible within the remote sensing data to create remote sensing indicators.

2.2b. Develop and test the remote sensing indicators, through fieldwork from 2.4.

2.3a. Project team to agree four conservation threats and link these to the remote sensing indicators.

2.3b. Project team with input from Steering Committee, to design a fieldwork protocol for use over the course of the project.

- 2.4a. Undertaken fieldwork in Prickly Pear and Sandy Cay National Parks, and feedback the results to ESL.
- 2.4b. Validate the remote sensing indicators, through the latest field surveys, and modify if required.
- 2.5a. Upload the condition indicators and threat indicators to the web-based monitoring platform.
- 2.5b. The web-based platform goes live and is used, in conjunction with the fieldwork, to agree working protocols for the future, for other National Park sites.
- 2.5c. Seek long-term funding of the platform from the BVI Climate Change Trust Fund, to ensure continued use of web-based monitoring platform.

Output 3: Scientific knowledge, understanding, findings, and techniques, are effectively transferred from key experts to their target audience (project staff, government, conservation groups, and local residents)

- 3.1a Online training surgeries for key staff are delivered every month for 2 hours to build capacity in modelling climate change, biodiversity resilience, ecosystem services, and using radar data. This will strengthen skills for planning in National Parks as well as broader planning and disaster management mitigation planning.
- 3.1b On-island technical training workshop, with at least 5 key personnel from MNLRI, NPTVI, DDM, and other NGIS members, in remote sensing for climate indicators, integrating GIS and field monitoring protocols, within six months of the project starting.
- 3.1c Following the workshop participants use the knowledge gained to conduct individual case studies that relate to their department's day-to-day working life.
- 3.1d On-island/online technical training workshop, for at least 8 key staff from the National GIS on using and maintaining the dashboard, uploading new data, and keeping the data current.
- 3.2 Online technical symposium where key user groups (international scientists eg. RSPB, Kew, Fort Worth Zoo, Cefas, NOC), at least two local NGOs, and BVI Government Climate Change Committee, provide feedback on the models to ensure they are creditable. This will consider the environmental, habitat, and species factors in light of climate change scenarios.
- 3.3a On-island project launch within six months of the project starting, with up to 9 key staff from the National GIS, MNRLI, relevant policy officials, and the media.
- 3.3b On-island/online end-of-project workshop to relevant policy officials, and the media, which demonstrates the web-based platform, and ensures user competency and confidence.
- 3.4a A project website is created on the NPTVI website with reports, press releases, maps and messages.
- 3.4b Create and disseminate press release introducing the project and explaining the importance of BVI specific climate data generation being used for conservation, development, disaster planning.
- 3.4c NPTVI will showcase the project dashboard at the annual BVI GIS day event, which is targeted at school children and residents, to promote public interaction with the dashboard.
- 3.4d NPTVI will maintain an active social media presence throughout the project to highlight and disseminate information about training and fieldwork events and project outputs.
- 3.5a NPTVI will create and disseminate two animated cartoons on climate change, and the ecology of the British Virgin Islands to assist communicating the project to with wider public.





Section 13 - Implementation Timetable

Q31. Provide a project implementation timetable that shows the key milestones in project activities

Provide a project implementation timetable that shows the key milestones in project activities. Complete the Word template as appropriate to describe the intended workplan for your project, and upload as a PDF.

[Implementation Timetable Template](#)

Please add/remove columns to reflect the length of your project. For each activity (add/remove rows as appropriate) indicate the number of months it will last, and fill/shade only the quarters in which an activity will be carried out.

-  [R10-DPlus-Implementation-Timetable BVI](#)
-  09/01/2022
-  18:03:49
-  pdf 484.2 KB

Section 14 - Monitoring and Evaluation

Q32. Monitoring and evaluation (M&E)

Describe, referring to the Indicators, how the progress of the project will be monitored and evaluated, making reference to who is responsible for the project's M&E.

Darwin Initiative projects are expected to be adaptive and you should detail how the monitoring and evaluation will feed into the delivery of the project including its management. M&E is expected to be built into the project and not an 'add' on. It is as important to measure for negative impacts as it is for positive impact. Additionally, please indicate an approximate budget and level of effort (person days) to be spent on M&E (see [Finance Guidance](#)).

M&E will be integral to the project as whole: it will run throughout the two-year period as a minimum and will be embedded within all activities. The project team are fully on board with the value of well-evidenced M&E. Wavehill are monitoring and evaluation specialists and Endaf Griffiths (Director) will lead the M&E for this project. Wavehill will support the other project partners to consider M&E at every stage, from consultation methods to implementing learning from stakeholder feedback. Importantly, the evaluation will look at both process and impact. The M&E plan will outline the key evaluation questions and the approach to monitoring that will help to design evaluations and data collection activities. This will allow us to identify the information we need to collect, how we can collect it, and who will collect it. The plan will be available, accessible and clear so that it can be understood by anyone involved in the project at any time. Data collection methods will include:

- Analysis of project management and monitoring data
- Surveys of stakeholders and project participants
- In-depth stakeholder and participant interviews
- Analysis of open access / published data

M&E activities will promote gender equity by elevating the voices of women. Furthermore, the M&E plan will seek evidence on how effectively the project is using gender equitable practices to reduce inequality, which will include analysis of the social inclusion and gender context in which the project will operate in the phase 1 baseline review.

There will be 3 phases to the M&E plan:

1. Evaluation design

Wavehill will host a Theory of Change workshop for the project team to revisit the project plan and specifically the log-frame. This will provide an opportunity to review the logic, test the indicators and finalise the methods of verification and data collection processes. It will also draw special attention to the identified assumptions and agree means of mitigating these risks. To evidence change, the project team will then collate and review baseline data and identify means of filling baseline data gaps. The M&E plan and baseline report will be published within the first 6 months.

2. Mid-term evaluation report

A report published after 12 months based on a rapid mid-term evaluation review to assess progress and risks and consider any changes as a result. There will be a focus on how well (effectively and efficiently) the project has been delivered to date.

3. Final evaluation report & legacy workshop

This will assess the extent to which the project has met its stated outcomes and contributed to its intended impact. The process evaluation will also provide important learning points for embedding outcomes and future projects. The project team will host a workshop for stakeholders to share evaluation findings and co-produce a legacy plan.

Total project budget for M&E in GBP (this may include Staff, Travel and Subsistence costs)

██████████

Number of days planned for M&E

██

Percentage of total project budget set aside for M&E (%)

█

Section 15 - Lead Partner Track Record

Q33. Lead Partner track record

Has your organisation been awarded a Darwin Initiative award before (for the purposes of this question, being a partner does not count)?

Yes

If yes, please provide details of the most recent awards (up to 6 examples).

Reference No	Project Leader	Title
DPLUS 043	Lynda Varlack	Consolidating local capacity for sustainable restoration and monitoring of Protected
DPLUS 012	Joseph Smith Abbott	Conserving Plant diversity and establishing ecosystem based approaches to the
162/7/163	Joseph Smith Abbott	Integrating National Parks, Education & Community Development (British Virgin Islands)
<i>No Response</i>	<i>No Response</i>	<i>No Response</i>
<i>No Response</i>	<i>No Response</i>	<i>No Response</i>
<i>No Response</i>	<i>No Response</i>	<i>No Response</i>

Have you provided the requested signed audited/independently examined accounts?

If yes, please upload these on the certification page. Note that this is not required from Government Agencies.

No

If no, please provide details.

The 2017 catastrophic hurricane Irma resulted in major record loss to NPTVI. The audits are being processed now and annual reports updated.

Section 16 - Certification

Certification

On behalf of the

trustees

of

National Parks Trust of the Virgin Islands

I apply for a grant of







I certify that, to the best of our knowledge and belief, the statements made by us in this application are true and the information provided is correct. I am aware that this application form will form the basis of the project schedule should this application be successful.





(This form should be signed by an individual authorised by the applicant institution to submit applications and sign contracts on their behalf.)

- I have enclosed CVs for project key project personnel, letters of support, budget and project implementation timetable (uploaded at appropriate points in application).
- Our last two sets of signed audited/independently verified accounts and annual report are also enclosed.













Checked

Name	Dr. Cassander Titley O'Neal
Position in the organisation	Director
Signature (please upload e-signature)	 Signature 1 - Copy  09/01/2022  19:33:49  jpg 183.63 KB
Date	09 January 2022

Please upload the Lead Partner's Safeguarding Policy as a PDF.

-  [Environment Systems Safeguarding Policy v1.0](#)
-  09/01/2022
-  18:11:27
-  pdf 204.39 KB

Please attach the requested signed audited/independently examined accounts.

- | | |
|--|--|
| <ul style="list-style-type: none">  2019 Annual Report NPTVI  09/01/2022  18:16:45  pdf 2.05 MB | <ul style="list-style-type: none">  Q3 2021 Mgmt Acc  09/01/2022  18:14:19  pdf 545.5 KB |
| <ul style="list-style-type: none">  NPT Unaudited Mgmt Accs 2020  09/01/2022  18:14:10  pdf 552.4 KB | |

Section 17 - Submission Checklist

Checklist for submission

	Check
I have read the Guidance documents, including the "Guidance Notes for Applicants" and "Finance Guidance".	Checked
I have read, and can meet, the current Terms and Conditions for this fund.	Checked
I have provided actual start and end dates for this proposed project.	Checked

I have provided a budget based on UK government financial years i.e. 1 April – 31 March and in GBP.	Checked
I have checked that the budget is complete, correctly adds up and I have included the correct final total at the start of the application.	Checked
The application has been signed by a suitably authorised individual (clear electronic or scanned signatures are acceptable).	Checked
I have attached my completed logframe and timeline as a PDF using the templates provided.	Checked
I have included a 1 page CV or job description for all the Project staff identified at Question 11, including the Project Leader, or provided an explanation of why not.	Checked
I have included a letter of support from the Lead Partner and main partner organisation(s) identified at Question 10, or an explanation of why not.	Checked
I have included a cover letter from the Lead Partner, outlining how any feedback at Stage 1 has been addressed where relevant.	Checked
I have included a signed copy of the last 2 years annual report and accounts for the Lead Partner, or provided an explanation if not.	Checked
I have checked the Darwin Plus website immediately prior to submission to ensure there are no late updates.	Checked
I have read and understood the Privacy Notice on the Darwin Plus website.	Checked

We would like to keep in touch!

Please check this box if you would be happy for the lead applicant (Flexi-Grant Account Holder) and project leader (if different) to be added to our mailing list. Through our mailing list we share updates on upcoming and current application rounds under the Darwin Initiative, Darwin Plus and our sister grant scheme, the IWT Challenge Fund. We also provide occasional updates on other UK Government activities related to biodiversity conservation and share our quarterly project newsletter. You are free to unsubscribe at any time.

Checked

Data protection and use of personal data

Information supplied in this application form, including personal data, will be used by Defra as set out in the latest copy of the Privacy Notice for Darwin, Darwin Plus and the Illegal Wildlife Trade Challenge Fund available [here](#). This Privacy Notice must be provided to all individuals whose personal data is supplied in the application form. Some information, but not personal data, may be used when publicising the Darwin Initiative including project details (usually title, lead partner, location, and total grant value) on the GOV.UK and other websites.

Information relating to the project or its results may also be released on request, including under the 2004 Environmental Information Regulations and the Freedom of Information Act 2000. However, Defra will not permit any unwarranted breach of confidentiality nor will we act in contravention of our obligations under the General Data Protection Regulation (Regulation (EU) 2016/679).